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SendAnyWhere[™] Registration Procedure

This document is designed to assist MaxMD users in registering accounts to receive ■mdEmail[™] SendAnywhere[™] secure emails.

SendAnywhere[™] is a policy-based secure email application that enables widespread secure email delivery and secure reply without client-side software. When you need to send confidential information and documents and receive secure replies, **mdEmail**[™] SendAnywhere[™] is the solution.



For EACH account you wish to add you will need the following information:

- ✓ Email address
- ✓ First and last name
- ✓ Secret question, secret answer
- $\checkmark\,$ The country in which the account is located

•mdEmail[™] Support Toll Free: (877) 629-6363 Outside of the United States: +1 (201) 963-0005 Email: <u>support@mdemail.md</u> Page 1

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To add an account is a simple process:

- ✓ Step 1 Sign onto your MaxMD admin account
- ✓ Step 2 Enter an email address
- ✓ Step 3 Enter A Password
- ✓ Step 4 Enter Account Details

To begin the .mdEmail[™] SendAnywhere[™] sign-on process:

 Start from the MaxMD web-site, <u>www.max.md</u>
 Find the blue navigation menu at the top. Under "Manage my account" Select the "**Register SendAnywhere**™" at the bottom of the list, as shown

d [because medicine is your domain]		Member Login:
Renew Products Featured Sites	Manage my Account	.mdEmail Login About MaxN
	My Account Renew Manage Passwords Resellor Access	
Register or check availability of a .md medica	Register SendAnyWi	
www.	id 🔐	
		Part P
Basic .md medical domain name registration package	s includes:	
 Personalized .md medical domain name 		
 Secure and HIPAA-enabled .mgEmail™ account 	-	Lucio anto anto
 Web page to activate your medical domain 		
Learn more		

Click "Register SendAnywhere™"



www.	.md (GO)Renew Products Featured Sites Manage m	ny Account II.mdEma
	and the set of the set	
	Welcome to the .md account login.	
	* Username:	
(rstraughn@max.md)
	* Password:	

This will take you to your account login screen.

Login with your username and password and click "Go".

You will be taken to Account Registration:

Step 1 Enter Email

<u></u>	
.mdEmail™	
Home About .mdEmail MaxMD Home Register a User Account	
Welcome to Account Reg his is the account registration process. It consists of three steps. You b Step 1 - Enter Address Please provide your email address to begin the registration process. Email robmstraughp@dmail.com	istration legin the process by entering the address you wish to register.
Address: NEXT CANCEL	
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Enter the email address you wish to register for SendAnywhere[™] secure emails and click [™]

Step 2 – Enter a password

.mdEmail™
Home About.mdEmail MaxMD Home Register a User Account
tep 1 (Completed)
tegistered address robmstraughn@gmail.com <u>change Address</u>
Step 2 - Enter a Password
ielect the password for the account (robmstraughn@gmail.com). assword must be at least 7 characters long. Password must be letters and numbers (or symbols). Password must be mixed case (a mix of UPPER and lower case letters). assword:
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Enter the password for the person at that email address, confirm the password, and click

Note: Passwords are case sensitive and require mixed case

Step 3 – Enter Account Details

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Home About .r	.mdEmail MaxMD Home Register a User Account	
Home [About r Beep 1 (Completed Registering addre Change Address Btep 2 (Completed Password Selecte Change Password Btep 3 (Completed Details Provided Step 3 - Please complete y First name: Middle Initial: Last name: Becret Answer: Country:	mdEmail MaxMD Home Register a User Account ad) ess robmstraughn@gmail.com ad) Note: you can change this information if you need to ad) - Enter Account Details your account data. Rob M Straughn Favorite cookie Fig newton United States of America	
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∍md Because	e medicine is your domain.	

Enter the account detail information and click summer

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You will arrive at this final screen:

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Home About .mdEmail MaxMD Homs (Register a User Account	
Registration Complete	
You have completed all three steps of the registration process and now have an account,	
To learn more about the features available with this type of account <u>visit your Secure Email home page</u> .	
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a md Because medicine is your domain.	

Congratulations, you have successfully added an account.

To add another account click "Register a User Account".