**.md**Email™

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SendAnyWhere™ Registration Procedure

This document is designed to assist MaxMD users in registering accounts to receive **.md**Email™ SendAnywhere™ secure emails.

SendAnywhere™ is a policy-based secure email application that enables widespread secure email delivery and secure reply without client-side software. When you need to send confidential information and documents and receive secure replies, **.md**Email™ SendAnywhere™ is the solution.
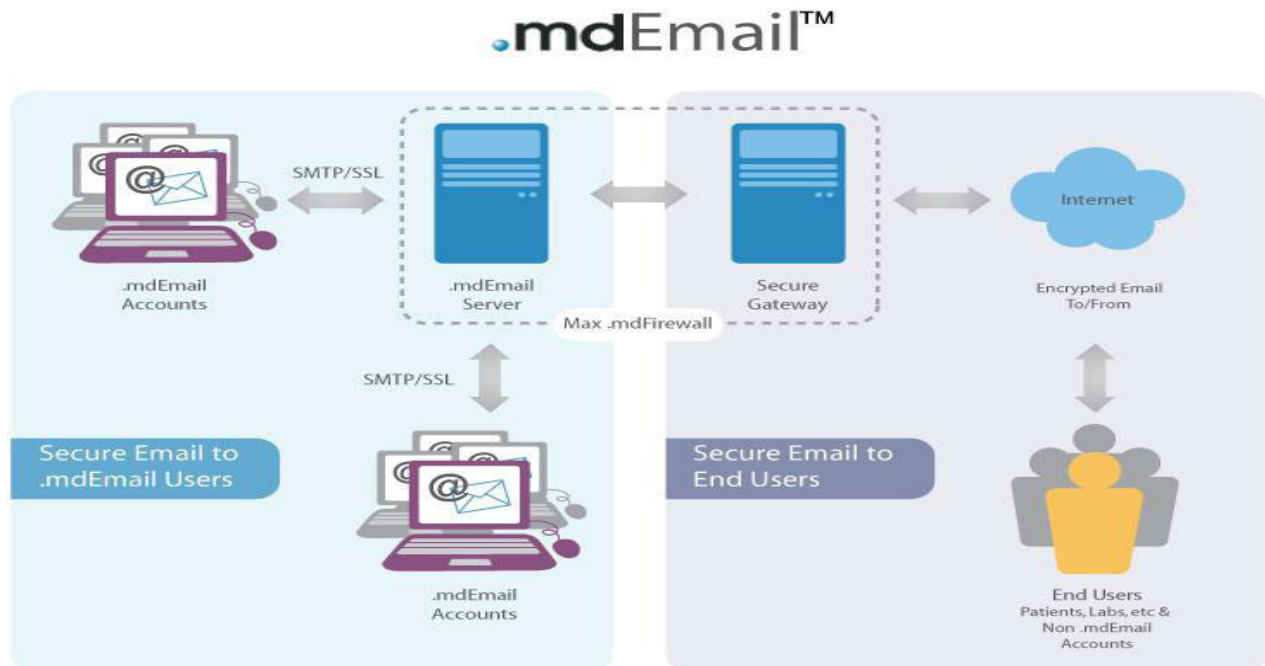
For EACH account you wish to add you will need the following information:

- ✓ Email address
- ✓ First and last name
- ✓ Secret question, secret answer
- ✓ The country in which the account is located

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To add an account is a simple process:

- ✓ Step 1 – Sign onto your MaxMD admin account
- ✓ Step 2 – Enter an email address
- ✓ Step 3 – Enter A Password
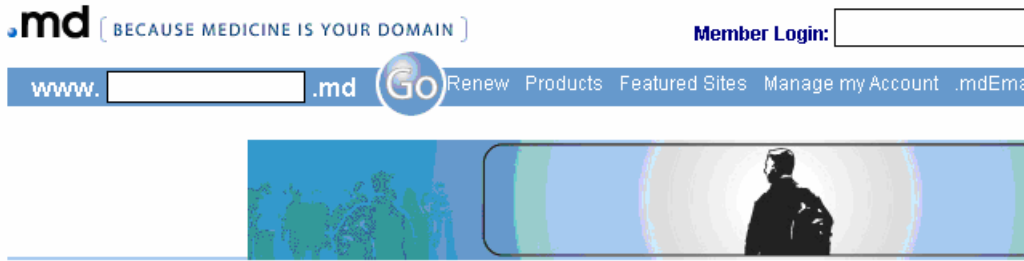- ✓ Step 4 – Enter Account Details

To begin the **.md**Email™ SendAnywhere™ sign-on process:

1) Start from the MaxMD web-site, www.max.md
2) Find the blue navigation menu at the top.
   Under "Manage my account"
   Select the "**Register SendAnywhere™**" at the bottom of the list, as shown

Click "Register SendAnywhere™"

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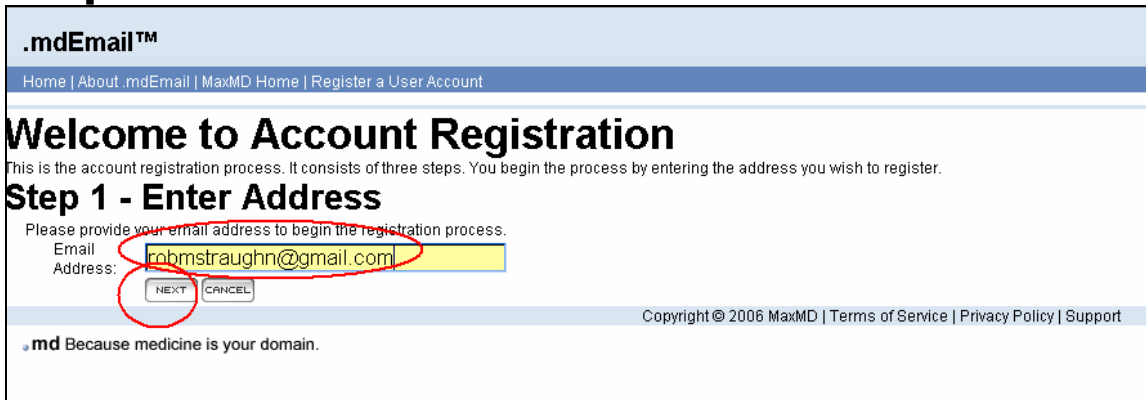Email: support@mdemail.md
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This will take you to your account login screen.

Login with your username and password and click "Go".

You will be taken to **Account Registration:**

Step 1 Enter Email

Enter the email address you wish to register for SendAnywhere™ secure emails and click

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Step 2 – Enter a password

Enter the password for the person at that email address, confirm the password, and click NEXT

> **Note: Passwords are case sensitive and require mixed case**

Step 3 – Enter Account Details

Enter the account detail information and click SUBMIT

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You will arrive at this final screen:
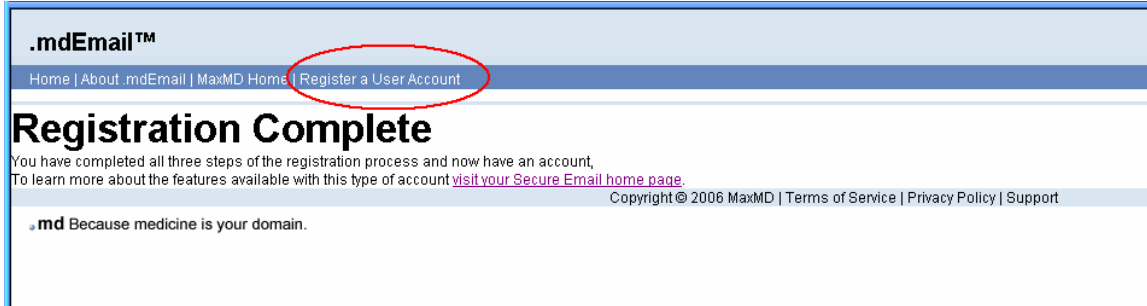
Congratulations, you have successfully added an account.

To add another account click "Register a User Account".

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